



# E-Bidding Document for Supply of Grocery Items (Reputed Brand)

at

SPORTS AUTHORITY OF INDIA, UDHAV DAS MEHTA (BHAJI),  
CENTRAL REGIONAL CENTRE, GRAM GORA, BISHENKHERI, POST - SURAJ NAGAR,  
BHOPAL. (MADHYA PRADESH) PIN- 462044

Telephone: 0755- 2696930, 2970823  
Websites: <http://sportsauthorityofindia.nic.in> &  
<http://salccr.in>

Bid Reference No. 119/SAI/RDCC/Grocery Items/2019

खेल  
संघ  
केन्द्रीय विभाग  
राज्यीय सेवा प्राधिकरण  
उधवदास मेहता (भाजी) की सेवा  
दाल विभाग, ग्राम-गौर, बिसहनखेरी  
पोस्ट-सुरज नगर, बhopal (म.प्र.)  
पिन - 462044

## DISCLAIMER

This RFP is being issued by Sports Authority of India (SAI) for Supply of Grocery Items on such terms and conditions and requirement as set out in this RFP document.

It is hereby clarified that this RFP is not an Agreement and is not an offer or invitation by SAI to any party hereunder. The purpose of this RFP is to provide the bidder (s) with information to assist in the formulation of their proposal submission. This RFP document does not purport to contain all the information bidders may require. This RFP document may not be appropriate for all persons and it is not possible for SAI to consider particular needs of each bidder. Each bidder should conduct its own investigation and analysis, and should check the accuracy, reliability and completeness of the information in this RFP document and obtain independent advice from appropriate sources. SAI and their advisor make no representation or warranty and shall incur no liability financial or otherwise under any law, statute, rules or regulations or otherwise as to the accuracy, reliability or completeness of the RFP document.

SAI in their absolute discretion, but without being under any obligation to do so, may update, amend or supplement the information in this RFP document.

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भारतीय खेल प्राधिकरण  
रमण दास मेहता (म.प्र.) कच. केन्द्रीय केन्द्र  
खेल परिसर, जे.पी. नगर, विशाख खोडी  
पोस्ट-सुरम नगर, गोवा (भ.प्र.)  
462044

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 क्षेत्रीय निवेशक  
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 नयाव काम रोड, 100, जी. मधु क्षेत्रीय अखा  
 रीय परिषद, दिल्ली-110002, विश्व खाद्य  
 पोस्ट-सुख नगर, पंजाब (स.प्र.)  
 फोन - 462044



**SECTION I**  
**INVITATION FOR BID (IFB)**

- 1) Sports Authority of India, Central Regional Centre, Bhopal (SAI/Purchaser), for and on behalf of the Competent Authority, Sports Authority of India, invites online bids (**manual bids shall not be accepted**) in single stage on two bid system for procurement of following items mentioned below:-

Bid Reference No. 119/SAI/RDCC/Grocery Items/2019	
Brief Description of Goods	Amount of Bid Security
Supply of Grocery Items (Reputed Brand) at SAI CRC Bhopal	Rs.2,00,000/-

Scanned copy of Bid Security is to be uploaded online and Hard copy of the same must be sent to the Office of Director Incharge, Sports Authority of India, Central Regional Centre, Bhopal on or before Bid Submission Date & Time as mentioned in Critical Date Sheet.

**CRITICAL DATE SHEET**

Publication of the Tender Document	27.08.2019 (06:00 PM)
Downloading of Bid Document Start Date	28.08.2019 (09:30 AM)
Downloading of Bid Document End Date	17.09.2019 (04:00 PM)
Bid Submission Start Date	28.08.2019 (09:30 AM)
Bid Submission End Date	17.09.2019 (04:00 PM)
Date and time of pre bid conference*	11.09.2019 (11:00 AM)
Last date for submission of queries/clarification made during the pre bid conference in writing**	11.09.2019 (11:00 AM)
Opening of Techno-Commercial Bid (Bid 1)	18.09.2019 (04:00 PM)
Opening of Price Bid (Bid 2)	To be informed separately

\* Venue of pre bid conference: Office of SAI CRC Bhopal.

\*\* Queries / Clarifications are to be responded online only.

2. Bidder may also download the Bidding Documents from the web site- [www.sportsauthorityofindia.nic.in](http://www.sportsauthorityofindia.nic.in), [www.saimy.in](http://www.saimy.in) & CPP Portal of Govt. of India i.e. <http://eprocure.gov.in/eprocure/app>. Bidders shall ensure that their Bids, complete in all respect should be uploaded online before the closing date and time as indicated in the critical date sheet above on CPP Portal <http://eprocure.gov.in/eprocure/app>.

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**भारतीय खेल प्राधिकरण**  
उत्तम दास मेहरा (बार्ड जी) मुख्य क्षेत्रीय अधिकारी  
जिला कार्यालय, प्रथम-मंजूर, विमान रोड़ी

3. Bids shall be submitted online only at CPP website: <http://eprocure.gov.in/eprocure/app> Tenderers/Bidders are advised to follow the instructions provided in the **Instructions to the Bidder** for the submission of the bids online through the Central Public Procurement Portal for e-Procurement at <http://eprocure.gov.in/eprocure/app>
4. Tenderer who has downloaded the tender from the Central Public Procurement Portal (CPP) website <http://eprocure.gov.in/eprocure/app> and SAI website [www.sportsauthorityofindia.nic.in](http://www.sportsauthorityofindia.nic.in) shall not tamper/modify the tender form including downloaded price bid template in any manner. In case if the same is found to be tampered/ modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with SAI.
5. Intending tenderers are advised to visit Again CPP website <http://eprocure.gov.in/eprocure/app> and SAI website [www.sportsauthorityofindia.nic.in](http://www.sportsauthorityofindia.nic.in) at least 3 days prior to closing date of submission of tender for any corrigendum / addendum/ amendment.
6. **Manual bid will not be accepted.**

(Rajinder Singh)  
Director Incharge  
SAI CRC Bhopal

संकेतित  
केन्द्रीय निदेशिका  
क्रीडा विभाग, भारत सरकार  
एन.टी. रोड, कानपुर  
दिनांक: 15-08-2018, टी.एन. रोड  
दिल्ली-110002, भारत (ए.ए.ए.)  
फोन: 262062



**SECTION - II (A)**  
**INSTRUCTIONS TO BIDDERS (ITB)**

**(a) PREAMBLE**

**I. Definitions and Abbreviations**

i) The following definitions and abbreviations, which have been used in these documents shall have the meanings as indicated below:

**ii) Definitions:**

- a. "Purchaser" means the organization purchasing goods and services as incorporated in the Tender Enquiry documents i.e.
- b. "Tender" means bids/quotations/Tender received from a Firm/ Bidder.
- c. "Bidder" means bidder/the individual or firm submitting bids/Quotations/Tender.
- d. "Supplier" means the individuals/company or the firm supplying the goods and services as incorporated in the contract.
- e. "Goods" means the items mentioned in Section-V etc., which the supplier is required to supply to the purchaser under the contract.
- f. "Services" means services allied and incidental to the supply of goods, such as transportation, loading-unloading, installation, commissioning, provision of technical assistance, training, after sales service, maintenance service and other such obligations of the supplier covered under the contract.
- g. "Earnest Money Deposit" (EMD) means Bid Security/monetary or financial guarantee to be furnished by a bidder along with its tender.
- h. "Contract" means the written agreement entered into between the purchaser and/or consignee and the supplier, together with all the documents mentioned therein and including all attachments, annexure etc., therein.
- i. "Performance Security" means monetary or financial guarantee to be furnished by the successful bidder for due performance of the contract placed on it. Performance Security is also known as Security Deposit.
- j. "Consignee" means person to whom the goods are required to be delivered to a person as an interim consignee for the purpose of person is the consignee, also known as ultimate consignee.
- k. "Specification" means the document/standard that prescribes the requirement with which goods or service has to conform.
- l. "Inspection" means activities such as measuring, examining, testing, gauging one or more characteristics of the product or service and comparing the same with the specified requirement to determine conformity.
- m. "Day" means calendar day.

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खेल परिसर, दक्षिण-पूर्व, विमान खेड़ी  
पोस्ट-सूरज नगर, पोंजल (म.प्र.)  
पिन - 462044

### iii) Abbreviation:-

- a. "TE Document" means Tender Enquiry Document
- b. "NIT" means Notice Inviting Tenders
- c. "ITB" means Instruction to Tenders
- d. "GCC" means General Conditions of Contract
- e. "SCC" means Special Conditions of Contract
- f. "NSIC" means National Small Industries Corporation
- g. "LC" means Letter of Credit
- h. "DP" means Delivery Period
- i. "BG" means Bank Guarantee
- j. "CD" means Custom Duty
- k. "GST" means Goods & Services Tax
- l. "RR" Railway Receipt
- m. "FOR" means Free on Rail
- n. "RT" means Re-Tender

## 2. Introduction

- 2.1 This bid document is for procurement of items as mentioned in Section -V "Schedule of Requirements".
- 2.2 This Section (Section II) provides relevant information as well as instructions to assist the prospective bidders in preparation and submission of bids. It also includes the mode and procedure to be adopted by the Purchaser for receipt and opening of bids as well as scrutiny and evaluation of bids and subsequent placement of contract.
- 2.3 Before formulating the bid and submitting the same to the Purchaser, the bidder should read and examine all the terms and conditions, instructions, specifications etc. contained in the bid document. Failure to provide and/or comply with the required information, instructions etc. incorporated in this bid document, may result in rejection of the bid.

## 3. Language of Bid

The bid submitted by the bidder and all subsequent correspondence and documents relating to the bid, exchanged between the bidder and the SAL, shall be written in English or Hindi language. However, the language of any printed literature furnished by the bidder in connection with its bid may be written in any other language provided the same is accompanied by an English or Hindi translation and, for purpose of interpretation of the bid, the English translation shall prevail.

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कमल दाम्म नेहरा (आई जी) मध्य क्षेत्रीय केन्द्र  
खेल परिसर, अम-गौरा, विशाख पोड़ी



#### 4 Eligible Goods and related services

All goods and related services to be supplied under the contract shall have their origin in India or any other country with which India has not banned trade relations. The term "origin" used in this clause means the place where the goods are mined, grown, produced, or manufactured or from where the related services are arranged and supplied.

#### 5 Tendering Expenses

The Bidders shall bear all costs and expenditure incurred and/or to be incurred by it in connection with its tender including preparation, mailing and submission of its tender and for subsequent processing the same. The purchaser will, in no case be responsible or liable for any such cost, expenditure etc regardless of the conduct or outcome of the tendering process.

#### 6 Pre-Bid Meeting

- 6.1 A Pre-Bid meeting will be held with the prospective Bidders for the purpose of holding technical & commercial discussions and providing clarifications by SAL. In the Pre-Bid meeting, clarifications pertaining to technical, commercial and other issues regarding the services stipulated in the RFP may be required by the prospective bidders will be provided. The prospective bidders should on their own cost, attend the said meeting on the date and venue.
- 6.2 Details of proposed/suggested variations/ deviations/ additions from the Bid specification/conditions, if any, should be clearly indicated while sending queries before Pre-Bid meeting. Any verbal suggestion/ proposal of variations/ deviations/ additions in the RFP document made during the Pre Bid meeting should also be given in writing to the Tender Inviting Authority latest by\_\_ hours on next working day of the pre bid meeting.
- 6.3 The Tender Inviting Authority may clarify on variations/ deviations, alternative proposals, which ensure equal or higher quality/ performance to the Technical Specifications during Pre-Bid meeting. However, the decision of the Tender Inviting Authority in this regard will be final.
- 6.4 After incorporation of the amendments acceptable to the Tender Inviting Authority, the RFP Document shall be frozen as per the details provided in RFP, through issuance of an Addendum (s) which can be downloaded from the e-procurement portal and website of SAL.
- 6.5 Non-attendance at the Pre- Bid meeting will not be a cause for disqualification of a Bidder. However, the terms and conditions of the addendum (s) will be legally binding on all bidders irrespective of their attendance at the Pre-Bid meeting.
- 6.6 No further suggestions for deviations/variations/ additions will be entertained after the Pre-Bid meeting.

#### 7 Local Conditions

It is imperative that each bidder fully acquaints himself with all the local conditions and factors, which would have any effect on the performance/completion of the contract in all respect. Bidders would themselves be responsible for compliance with Rules, Regulations, Laws and Acts in force from time to time in India and/or country of manufacture and supply. On such matters, the purchaser shall not entertain any request from the bidders.



## (b) BIDDING DOCUMENTS

### 8 Content of Bidding Documents

In addition to Section I – "Invitation for Bid" (IFB), the Bid Document includes several Sections up to Section-VIII. These Sections are:

Section II	Instructions to Bidders (ITB)
Section II	Instructions for Online Submission of Bids.
Section III	Qualification Criteria & Performance Statement & Selection Criteria
Section IV	Bidding Forms
Section V	Schedule of Requirements
Section VI	General Conditions of Contract & Special Condition of Contract
Section VII	Contract Forms

### 9 Amendment(s) to Bid Documents

- 9.1 At any time prior to the deadline for submission of bid, the Purchaser may, for any reason whether at its own initiative or in response to a clarification required by a prospective bidder, modify the bid document by issuing suitable amendment(s) to it.
- 9.2 Such an amendment to the bid document will be uploaded on SAI website: [www.sportsauthorityofindia.nic.in](http://www.sportsauthorityofindia.nic.in) and Central Public Procurement (CPP) Portal of Government of India i.e. [www.eprocure.gov.in](http://www.eprocure.gov.in) only.
- 9.3 Prospective bidders are advised in their own interest to visit website of Sports Authority of India (SAI) and CPP Portal for any amendment etc. before submitting their bids.
- 9.4 In order to afford prospective bidders reasonable time to take into account the amendments in preparing their bids, SAI may, at its discretion, suitably extend the dead line for submission of bids.

### 10 Modifications/withdrawal of bids

- 10.1 The bidder, after submitting the bid, is permitted to submit alterations/modifications to the bid, so long such alterations/ modifications are received duly sealed and marked like original bid, up to the date and time of submission of bid. Any amendment/modification submitted after the prescribed date and time of receipt of bids is not to be considered.
- 10.2 The bidder may modify or withdraw his bid after submission, provided that a written notice of the modification or withdrawal is received by the Purchaser prior to the deadline prescribed for submission of bids.

### 11 Clarification of Bid Documents

- 11.1 A bidder requiring any clarification or elucidation on any issue in respect of the bid document may take up the same with the Purchaser in writing. The Purchaser will respond in writing to such request provided the same is received (by the Purchaser) not later than 15 days prior to the prescribed original date of submission of bid.
- 11.2 Any clarification issued by Purchaser in response to query (ies) raised by the prospective bidders shall form an integral part of bid document and it may amount to an amendment of the relevant clause(s) of the bid document.

## 12 Bid format

The bidders are to furnish their bids as per the prescribed format at **Section IV (A)** and also as per the instructions incorporated in the bid document.

### (c) PREPARATION OF BIDS

## 13 Documents comprising the bid

The bid prepared by the Bidder shall comprise the components detailed in Clause 14 & 15 of ITB (Technical and Financial Bid). The Bids not conforming to the requirements as stated in the said clauses shall be summarily rejected. SAI's decision in this regard shall be final, conclusive and binding on all the Bidder(s).

## 14 Technical Bid:

The Bidder shall submit the scanned copy of following documents along with company file while submitting the bid documents:-

- 14.1 **Bid Security:** Bid Security is to be furnished in accordance with clause 21 of ITB and bid submission as per form at **Section-IV (A)**. Alternatively, documentary evidence for claiming exemption, if any, from payment of Earnest Money.
- 14.2 Self-attested ID proof, address proof, Pan Card and a recent passport size colored photograph of authorized representative.
- 14.3 Certificate of Incorporation/ Registration Certificate of the firm / Company/Agency.
- 14.4 Registration Certificate of Partnership Company, duly registered copy of partnership deed/MOA of the company.
- 14.5 Documents mentioned in the qualification criteria as per **Section III (A)**.
- 14.6 Performance Statement as per form in **Section III-B**.
- 14.7 National Electronic Fund Transfer (NEFT Form) as per **Section IV- (E)** for payment in Indian Rupee.
- 14.8 Certificate of Chartered Accountant showing annual average turnover of **Rs.50.00 Lakh** for the last three financial years 2016-17, 2017-18 & 2018-19 (In case audit of 2018-19 is not finalized, the audited turnover for the year 2015-16 should be attached). Copies of Balance Sheet, Profit and Loss Account statement etc need not be enclosed.
- 14.9 Income Tax returns filed for the three Assessment years 2016-17, 2017-18 & 2018-19.
- 14.10 Goods & Services Tax Registration Certificate.
- 14.11 Bidder should have a Valid License/Registration Certificate from FSSAI
- 14.12 Valid PAN.
- 14.13 The bidder should not be debarred/blacklisted during the last three financial years. (Undertaking thereof)



**Note:-**

- i) The bidding companies /firms /agencies are required to attest (self attestation) the scanned copies of documents, along with the bid, signed on each page with seal, to establish the bidders' eligibility and qualifications, failing which their bid shall be summarily rejected and will not be considered. The bidders are responsible for what they attest and claim; if, later on, it is found that whatever has been attested by the bidder is not true/ correct, the company/ firm / agency of the bidder will render itself liable for punitive action including black- listing for purpose of procurement of any item(s), in addition to attracting penal provisions of the agreement.
- ii) The bidders shall execute necessary instrument and documents required by SAI/purchaser in relation to the bidding documents and shall adhere to all notification/ameniments as may be issued by the purchaser from time to time. All costs (including taxes, stamp duties and registration charges if any shall be borne by the bidders).
- iii) The Technical bid shall not include any financial information. Such a bid shall be summarily rejected.

15 **Financial Bid:** - This should be uploaded online in the prescribed **BoQ** format in MS Office [Excel].

15.1 The Bidder shall indicate on the Price Schedule provided as per **BoQ** all the specified components of prices shown therein. All the columns shown in the price schedule should be filled up as required.

15.2 **The Sales tax/VAT, Freight Charges, GST tax, transportation charges, Loading & Unloading, F.O.R. & all other charges should be included in discount offered by bidder.**

15.3 No condition shall be attached to the Financial Bid. Conditional bids shall be summarily rejected.

15.4 The bid of a bidder, who does not fulfill any of the above requirements and /or gives evasive information /reply against any such requirement, shall be liable to be ignored and rejected.

**16 Bid Currency :-**

16.1 The bidder shall quote the price as per the Price Schedule given in **BoQ** in Percentage only.

16.2 Tenders, where prices are quoted in any other way shall be treated as non-responsive and rejected.

**17 Firm Price**

The discount offered (quoted) by the bidder shall remain firm and fixed during the currency of the contract and not subject to variation on any account except statutory variation if any.

**18 Alternative Bids are not allowed.**

**19 Documents establishing bidder's eligibility and qualifications**

19.1 The bidder shall furnish, as part of its bid, relevant details and documents establishing its qualifications to perform the contract.

19.2 The documentary evidence needed to establish the bidder's qualifications:

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उच्च दायक (एन.टी.डी.) भवन, केन्द्रीय कार्यालय  
सौरभ चौक, बंगलौर-५६, विमान रोड़ी  
भारतीय रेल निदेशक, बंगलौर (५६०००१)



## 20 Documents establishing Good's Conformity to TE Documents.

- 20.1 The bidders shall provide in its tender the required as well as the relevant documents like technical data, literature, drawings etc. to establish that the goods and services offered in the tender fully conform to the goods and services specified by the purchaser in the TE documents. For this purpose the bidders shall also provide a clause-by-clause commentary on the technical specifications and other technical details incorporated by the purchaser in the TE documents to establish technical responsiveness of the goods and services offered in its tender.
- 20.2 In case there is any variation and/or deviation between the goods & services prescribed by the purchaser and that offered by the bidders, the bidder shall list out the same in a chart form without ambiguity and provide the same along with its tender.
- 20.3 If a bidder furnishes wrong and/or misleading data, statement(s) etc. about technical acceptability of the goods and services offered by it, its tender will be liable to be ignored and rejected in addition to other remedies available to the purchaser in this regard.

## 21 Bid Security/Earnest Money Deposit (EMD)

- 21.1 The bidder shall furnish Bid Security for an amount of **Rs.2,00,000/- (Rupees Two Lakh only)**. The Bid Security is required to protect the Purchaser against the risk of the bidder's unwarranted conduct as explained under sub-clause 21.7 below. Non submission of Bid Security will be considered as major deviation and bid will not be considered
- 21.2 In case, as per notification of Government of India, the bidder falls in the category of exemption of Bid Security, it should furnish the relevant notification along with required documents like valid Registration Certificate etc.
- 21.3 The Bid Security shall be furnished in one of the following forms:
- Account Payee Demand Draft
  - Fixed Deposit Receipt
  - Banker's cheque / Pay order
  - Bank Guarantee from any of the commercial banks (as per the format at **Section IV-D**)
- 21.4 The Demand Draft, Fixed Deposit Receipt, Banker's Cheque or Bank Guarantee shall be drawn on any Commercial Bank in India, in favour of the **"Regional Director, Sports Authority of India"**, payable at **Bhopal**. In case of Bank Guarantee, the same is to be obtained from any commercial bank in India as per the format specified under **Section IV (D)** of the Bid Document.
- The envelope of having EMD/Exemption certificate should reach to the Office of Regional Director, Sports Authority of India, Central Regional Centre, Gram Gora, Bishenkheri, Post Suraj Nagar, Bhopal, Madhya Pradesh Pin-462044 on or before last date & time of submission of bid, i.e. on or before 04:00 pm, 17.09.2019.**
- 21.5 The Bid Security shall be valid for a period of forty-five (45) days beyond the validity period of the bid. The Bid Security shall be valid for 225 days from the date of opening of the Technical Bid.
- 21.6 Unsuccessful bidders' Bid Security will be returned to them without any interest, after expiry of the bid validity period, but not later than thirty days after conclusion of the resultant contract. Successful bidder's bid security will be returned without any interest, after receipt of Performance Security from him as called for in the contract.



21.7 Bid Security of a bidder will be forfeited, if the bidder withdraws or amends its bid or impairs or derogates from the bid in any respect within the period of validity of its bid without prejudice to other rights of the Purchaser. Further, if successful bidder fails to furnish the required Performance Security and sign the contract / agreement within the period as specified by SAI in the Letter of Award (LoA), its Bid Security/EMD will be forfeited.

## 22 Bid Validity

22.1 The bid shall remain valid for acceptance for a period of 180 days after the date of bid opening, prescribed in the bid document. Any bid valid for a shorter period shall be treated as unresponsive and rejected.

22.2 In exceptional circumstances, Purchaser may request the bidders' consent to extend the validity of their bids up to a specified period. The bidders, who agree to extend the bid validity period are to extend the same in writing. However, they will not be permitted to modify their original bids during the extended bid validity period.

22.3 In case, the day up to which the bids are to remain valid falls on a holiday or on a day declared as holiday or closed day for the Purchaser, the bid validity shall automatically be extended up to the next working day.

## 23 Signing of bids

23.1 The bid shall be duly signed at the appropriate places as indicated in the bid document and also in all other pages of the bid. The bid shall not contain any erasure or overwriting, except as necessary to correct any error made by the bidder and, if there is any such correction; the person signing the bid shall initial the same. The letter of authorization shall be in the format placed at Section-IV E, which shall also be furnished along with the bid.

23.2 Bid shall either be typed in indelible ink and the same shall be signed by the bidder or by a person who has been duly authorized to bind the bidder to the contract and uploaded in PDF format.

## (D) SUBMISSION OF BIDS

### 24 Submission of Bids

24.1 Bids should be submitted on line as per the instructions given for online submission under Section II (B).

24.2 Bids must be received by the Purchaser not later than the date and time prescribed in the bid document.

24.3 Purchaser, at his discretion, may extend the deadline for submission of bids by amending the bid document in accordance with clause 9 of ITB. In that case, all rights and obligations of the Purchaser and the bidders would automatically stand extended.

24.4 Submission of more than one bid by the same bidder shall entail him for disqualification from participating in the bid process.

## (E) BID OPENING

### 25 Opening of Bids

25.1 The Purchaser will open the bids at the specified date, time and place as indicated in the IFB in **Section-I**. If due to administrative reasons the venue / date/ time of bid opening are changed, it will be uploaded on CPP Portal and on the SAI's website.



- 25.2 In case the specified date of bid opening falls on a holiday or is subsequently declared a holiday or closed day for the Purchaser, the bids will be opened at the appointed time and place on the next working day.
- 25.3 Authorized representatives of the bidders, who have submitted bids on time may attend the bid opening provided they bring with them letters of authority from the corresponding bidders. Letter of authority for attending the bid opening meeting should be in the format placed at **Section IV (F)**.
- 25.4 Two – bid system as mentioned in Para 13 above will be as follows:-
- 25.5 **Technical Bids** will be opened in the first instance, at the prescribed date and time as indicated in **Section –I (IFB)**. These bids shall be scrutinized and evaluated by the Purchaser with reference to parameters prescribed in the Bid Document. During the Technical bid opening, the bid opening official(s) will read the salient features of the bids like brief description of the items offered, delivery period, Bid Security and any other special features of the bids, as deemed fit by them. Thereafter, in the second stage, the **Financial Bids** of only the technically acceptable bids / offers (as decided in the first stage) shall be opened for further scrutiny and evaluation on a date notified after the evaluation of the Technical Bid. The prices, special discount if any offered etc., as deemed fit by bid opening official(s) will also be read out.

#### (f) SCRUTINY AND EVALUATION OF BIDS

##### 26 Basic Principle

Bids will be evaluated on the basis of the terms & conditions already incorporated in the TE document, based on which tenders have been received and the terms, conditions etc. mentioned by the bidders in their tenders. No new condition will be brought in while scrutinizing and evaluating the tenders.

##### 27 Scrutiny of Bids

- 27.1 The Purchaser will examine the Bids to determine whether they are complete, whether the documents have been properly signed, stamped and whether the Bids are generally in order.
- 27.2 Prior to the evaluation of Price Bids, the Purchaser will determine the substantial responsiveness of each Bid to the Bidding Document. For purposes of these clauses, a substantially responsive Bid is one, which conforms to all the terms and conditions of the Bidding Documents including Technical Specifications without material deviations. However the Purchaser may waive minor deviation and /or minor irregularity and/or minor nonconformity in the Bid,
- 27.3 If a Bid is not substantially responsive, it will be rejected by the Purchaser.
- 27.4 The following are some of the important aspects, for which a tender shall be declared non – responsive and will be summarily ignored;
- Qualification Criteria not enclosed.
  - Tender is unsigned.
  - Tender validity is shorter than the required period.
  - Required EMD (Amount, validity etc.)/exemption documents have not been provided.
  - Bidder has quoted for goods manufactured by other manufacturer(s), without the required Manufacturer's Authorization letter.



- f) Bidder has not agreed to give the required performance security.
- g) Goods offered are not meeting the tender enquiry specification.
- h) Bidder has not agreed to other essential condition(s) specially incorporated in the tender enquiry like terms of payment, liquidated damages clause, warranty clause, dispute resolution mechanism applicable law.
- i) Poor/ unsatisfactory past performance.
- j) Bidder has not quoted for the entire quantity as specified in the List of Requirements in the quoted schedule.
- k) Bidder has not complied with the requirement of Clauses of ITB.

**28 Minor infirmity/irregularity/Non-conformity**

If during the preliminary examination, the purchaser find any minor infirmity and/ or irregularity and/ or non-conformity in a tender, the purchaser will convey its observation on such 'minor' issues to the bidder by E-mail/CPPP Portal etc. asking the bidder to response by a specified date. If the bidder does not reply by the specified date or gives evasive reply without clarifying the point at issue in clear terms, that tender will be liable to be ignored.

**29 Qualification Criteria**

Bids of the Bidders, who do not meet the required Qualification Criteria prescribed in clause 13 of Section II A read with Section III, will be treated as non - responsive and will not be considered further.

**30 Comparison of Bids and Award Criteria.**

30.1 The comparison of the techno commercially responsive Bids for ranking purpose shall be carried out on Free Delivery at Consignee Site basis.

30.2 **The Contract shall be awarded to the responsive Bidder(s) who is quoted Highest Discount on MRP for all items and who meets the laid down Qualification Criteria in the Bid documents.**

30.3 The Purchaser reserves the right to give the price preference/ purchase preference as per the instruction in vogue while evaluating, comparing and ranking the responsive Bids. The Bidders claiming the same should enclose the concerned Notification of Govt. of India along with other relevant documents so as to establish their claim for such preferences.

**31 Contacting the Purchaser**

31.1 From the time of submission of tender to the time of awarding the contract, if a BIDDER needs to contact the purchaser for any reason relating to this tender enquiry and / or its tender, it should do so only in writing.

31.2 In case a bidder attempts to influence the purchaser in the purchaser's decision on scrutiny, comparison & evaluation of tenders and awarding the contract, the tender of the bidder shall be liable for rejection in addition to appropriate administrative actions being taken against that bidder, as deemed fit by the purchaser.

**कायांसय**  
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**भारतीय खेप प्रधिकरण**  
 कडय वाम मेहता (भाई जी) कबब केन्द्रीय केन्द्र  
 खेप परिसर, ग्राम-गौरा, विमान खेडी  
 पोस्ट-सुरज नगर, भोपाल (म.प्र.)  
 पिन - 462044

## (g) AWARD OF CONTRACT

### 32 The Purchaser's Right to accept any tender and to reject any or all tenders

The purchaser reserve the right to accept in part or in full any tender or reject any or more tender(s) without assigning any reason or to cancel the tendering process and reject all tenders at any time prior to award of contract, without incurring any liability, whatsoever to the affected bidder or bidders.

### 33 Notification of Award

33.1 The bidder whose bid has been accepted will be notified of the award by the Purchaser prior to the expiry of the bid validity period.

33.2 Before expiry of the bid validity period, the Purchaser will notify the successful bidder in writing, by E-mail / speed post that its bid for items, which have been selected by the Purchaser, has been accepted; also briefly indicating there-in, that the essential details like description, quantity of the items, and delivery period, and prices have been accepted. The successful bidder must furnish to the Purchaser the required Performance Security within **14 days** from the date of dispatch of this notification, failing which the Bid Security will be forfeited and the award will be cancelled. Relevant details about the Performance Security have been provided under **GCC Clause 4** under **Section VI**.

33.3 The Letter of Award (LoA) will state the sum that the Purchaser will pay to the successful bidder in consideration of the items to be supplied by him.

33.4 Supply of Grocery Items may be bifurcated according to the orders placed from time to time during the contract and place of supply.

33.5 The supply order will be issued separately from time to time during the contract period as per requirement received from National Coaching Camps.

33.6 The details of award of work and name of the successful bidder shall be mentioned on the CPPP and also in the notice board/bulletin/website of SAI.

33.7 Notification of Award shall constitute the conclusion of the Contract.

### 34 Issue of Contract

34.1 Promptly after notification of award, the Purchaser will mail the Contract Agreement as per **Section VII (A)**, duly completed and signed, in duplicate, to the successful bidder by E-mail / speed post.

34.2 The successful bidder shall return the original copy of the contract, duly signed and dated, to the Purchaser by registered/ speed post within **10** days from the date of issue of the contract.

### 35 Variation of quantities at the time of award

During execution of the contract, the SAI reserves the right to increase or decrease, the quantity of items mentioned in the "**Section-V "Schedule of Requirement"** up to Twenty Five per cent (rounded off to next whole number) without any change in the unit price and other terms & conditions quoted in the bid by the bidder.

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खेल परिसर, जय-पुरा, विमान खेडी  
पोस्ट-सुरज नगर, बंगलूर / कर्ना



**36 Annulment of Award**

Failure of the successful bidder to comply with the requirement of signing an agreement with the Purchaser and furnishing Performance Security as per clause 4 of Section VI shall constitute sufficient ground for annulment of the award and forfeiture of bid security.

**37 Termination of Contract**

The SAI reserves the right to terminate the contract without assigning any reason. Before termination of contract, SAI will notify the service bidder giving a notice of 30 days.

**38 Disqualification**

Purchaser reserves the right to disqualify the bidder for a suitable period who fails to supply the items in time. Further, the bidder(s) whose items do not perform satisfactorily in accordance with the specifications may also be disqualified for a suitable period by the Purchaser.

**39 Non-receipt of Performance Security and Contract by the Purchaser**

Failure of the successful Bidder in providing Performance Security and / or returning contract copy duly signed in terms of ITB shall make the Bidder liable for forfeiture of its bid security and, also, for further actions by the Purchaser against it as per the clause 18 of GCC - Termination of default in Section-VI and other administrative actions as deemed fit by the purchaser.

**40 Corrupt or fraudulent practices**

(i) It is required by all concerned namely the Consignee/Bidder/ Supplier to observe the highest standard of ethics during the procurement and execution of such contracts. In pursuance of this policy, the Purchaser:-

a) Will reject a proposal for award if it determines that the bidder recommended for award has engaged in corrupt or fraudulent or collusion or coercive practices in competing for the contract in question;

b) Will declare a firm ineligible or blacklist for a stated period of time, to be awarded a contract by the Purchaser if it at any time determines that the firm has engaged in corrupt or fraudulent or collusion or coercive practices in competing for, or in executing the contract

c) The Purchaser reserves the right not to conclude the contract and in case contract has been issued, terminate the same, if found to be obtained by any misrepresentation, concealment and suppression of material facts by the bidder. In addition, Bid Security/ Performance Security (as the case may be) deposited by the bidder shall be forfeited and legal as well as administrative action for such misrepresentation, concealment and suppression of material facts shall be initiated.

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खिला प्रसिद्धि, प्रशासन, विमान खंडी  
पोस्ट-बक्स नंबर, वायल (म.प्र.),  
दिल्ली - 110024

**41 Conflict of Interest among bidders/agents**

A bidder shall not have conflict of interest with others bidders. Such conflict of interest can lead to anti competitive practices to the detriment of purchaser's interests. The bidder found to have a conflict of interest shall be disqualified. A bidder may be considered to have a conflict of interest with one or more parties in this bidding process if;

- i) They have controlling partner (s) in common; or
- ii) They receive or have received any direct or indirect subsidy/financial stake from any of them; or
- iii) They have the same legal representative/agent for purposes of this bid; or
- iv) They have relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the bid of another bidder; or
- v) Bidder participates in more than one bid in this bidding process. Participation by a bidder in more than one Bid will result in the disqualification of all bids in which the parties are involved. However, this does not limit the inclusion of the components/sub-assemblies from one bidding manufacturer in more than one bid.
- vi) On behalf of their principal manufacturers, one agent cannot represent two manufacturers or quote on their behalf in a particular tender enquiry. One manufacturer can also authorize only one agent/dealer.
- vii) A bidder or any of its affiliates participated as a consultant in the preparation of the design or technical specification of the contract that is the subject of the bid;
- viii) In case of a holding company having more than one independently manufacturing units, or more than one unit having common business ownership/management, only one unit should quote. Similar restrictions would apply to closely related sister companies. Bidders must proactively declare such sister/common business/management units in same/similar line of business.

**This is to certify that I/We before signing this tender I/we have read carefully and fully understood all the terms and conditions contained herein and undertake myself/ourselves to abide by them.**

(Name) Signature Signed as proprietor/partner/Director who holds power of Attorney on behalf of  
Firm Name of Firm Address

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खेल परिसर, ७३५-गंगरा, विशाल खेड़ी  
पोस्ट-सुरत नगर, गोपाल (म.प्र.)  
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## SECTION-II (B) Instructions for Online Bid Submission

The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal. More information useful for submitting online bids on the CPP Portal may be obtained at: <https://eprocure.gov.in//eprocure/app>.

### A. REGISTRATION

- (i) Bidders are required to enrol on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in//eprocure/app>) by clicking on the link "Online bidder Enrolment" on the CPP Portal which is free of charge.
- (ii) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- (iii) Bidders are advised to register their valid e-mail address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- (iv) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify/TCS/nCode/ eMudhra etc.), with their profile.
- (v) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
- (vi) Bidder then logs in to the site through the secured log-in by entering their user ID /password and the password of the DSC / e-Token.

### B. SEARCHING FOR TENDER DOCUMENTS

- (i) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.
- (ii) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
- (iii) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the helpdesk.

### C. PREPARATION OF BIDS

- (i) Bidder should take into account corrigendum published on the tender document before submitting their bids.
- (ii) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- (iii) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
- (iv) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided the bidders. Bidders can use "My Space" or "Other Important Documents" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

### D. SUBMISSION OF BIDS

- (i) Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- (ii) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- (iii) Bidder has to select the payment option as "offline" to pay the tender fee / EMD as applicable and enter details of the instrument.
- (iv) Bidder should prepare the EMD as per the instruction specified in the tender document. The original should be posted/couriered/given in person to the concerned official latest by the last date of bid submission or as specified in the tender documents. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.
- (v) The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.

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राशरीय खंड बाधेकरण  
कडुय दास मडक ( काट पी ) मस अेनीय अण्ड  
सैल परिकर ७५५-७५७, लेखन सौदी  
पोस्ट-खुल्ल नगर, पोडयम / च. ७



- (vi) All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid openers' public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- (vii) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- (viii) Upon the successful and timely submission of bids (i.e. after Clicking "Freeze Bid Submission" in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with bid no. and the date & time of submission of the bid with all other relevant details.
- (ix) The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

#### E. ASSISTANCE TO BIDDERS

- (i) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contract person indicated in the tender.
- (ii) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk. The Contract number for the helpdesk is 1800 3072 2232. Foreign bidder can get help at +91-7878007972, +91-7878007973.

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 राष्ट्रीय खेल प्राधिकरण  
 कल्प वानस मेहला (भाइ जी) मध्य केंद्रीय क्षेत्र  
 खेल परिसर, चान-नगर, विराट खेड़ी  
 पोस्ट-सूरज नगर, भीवाल (म.प्र.)  
 पिन - 462044

**SECTION - III (A)**  
**QUALIFICATION CRITERIA**

**Bid Reference No. 119/SAI/RDCC/Grocery Item/2019**  
The bidder must satisfy the following eligibility criteria

**Dated:** \_\_\_\_\_

Sl. No.	Criteria	Documentary Evidence
1.	The bidder must be a company/firm/sole proprietor registered in India	Enclose copy of certificate of incorporation/registration
2.	Bidder must have annual average turnover of Rs.50.00 Lakh in last three financial years viz <u>2016-17, 2017-18 &amp; 2018-19</u> (In case audit of 2018-19 is not finalized, the audited turnover for the year 2015-16 should be attached)	Statutory Auditor's Certificate that provides the information explicitly as per the criteria. Statutory Auditor's Certificate is mandatory.
3.	Income Tax Return for the three Assessment years i.e. 2016-17, 2017-18 & 2018-19.	The relevant Documents be enclosed.
4.	The bidders should not have been debarred/blacklisted during the last 3 Years by and state/central government/PSUs/Government Recognized Academies/National Federation/Stadia/Training Centre	Enclose blacklisting declaration in the format given in <b>Section IV (I)</b>
5.	Goods & Services Tax Registration Certificate	
6.	Service Provider should have a Registration Certificate/License from PSSAI	The relevant Documents be enclosed.
7.	VAT/TIN, if applicable	The relevant Documents be enclosed.
8.	PAN No.	The relevant Documents be enclosed.

कागज़ात  
 सेंट्रीय निवेशक  
 भारतीय राज्य प्राधिकरण  
 सत्य दाम्य रोड (पार्ट-1), सत्य सेंट्रीय क्षेत्र  
 सील परिसर, इन्फो-टेक, विन्ध्यम हिल्डी  
 पोस्ट-बुलंद शहर, गोरखपुर (म.प्र.)  
 पिन - 201304



SECTION - III (B)

PROFORMA FOR PERFORMANCE STATEMENT  
(For the period of last five years)

Bid Reference No. : \_\_\_\_\_  
 Date of opening : \_\_\_\_\_  
 Name and address of the bidder : \_\_\_\_\_

Order placed by (full address of Purchaser)	Order number and date	Order placed on	Description and quantity of ordered goods and services	Value of order	Date of completion of Contract		Remarks indicating reasons for delay if any	Are the goods supplied working satisfactorily
					As per contract	Actual		
1	2	3	4	5	6	7	8	9

(Signature and seal of the bidder)

Note:

- 1) The copies of orders and satisfactory completion certificate in respect of works detailed in above statement are must be attached.
- 2) SAI reserves the right to ask the bidder to furnish original copies of orders and satisfactory completion certificate in respect of works detailed in above statement any time for verify to concerned issuing department.

का-प्रदेश  
 क्षेत्रीय निवेशक  
 राष्ट्रीय राजधानी क्षेत्र  
 सहायक सचिव (आय) / सहायक निदेशक (आय)  
 क्षेत्रीय कार्यालय, दिल्ली-110002, विमान सड़की  
 पोस्ट-सुपुल-नाम, दिल्ली (ए.डी.)  
 तारिका - 26-2-2014

SECTION - III (C)

SELECTION CRITERIA

1. Authority reserves the right to accept or reject any or all bids without assigning any reasons.
2. Authority also reserves the right to reject any bid (including the Highest one) which in its opinion is not responsive or violating any of the conditions/specifications or which is found to be adopting unethical business practices; without bearing any liability or any loss whatsoever it may cause to the bidder in the process.
3. Technical bids will be evaluated as per qualification criteria given in Section III (A) (Qualification Criteria) read with Pre Qualification stipulated in Clause 13 of Section II (ITB) of the tender documents.
4. Technical bids of only those bidders who have submitted Bid Security as per terms of NIT will be opened.
5. The successful bidder will be the one who emerges H-1 (Who bidder quoted/offered **Highest Discount on MRP of all items**) out of responsive bids. In case, the two or more firms offer the same rates, successful bidders will be the one whose average turnover during the last three years is higher than the other competitor (s).

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SECTION-IV-A

BID SUBMISSION FORM

To  
The Director Incharge  
Sports Authority of India,  
Central Regional Centre, Gram Gora,  
Bishenkheri, Bhopal -462044

Subject: Tender ID No. ....Tender Published Date.....

Sir,

We, the undersigned have gone through the above mentioned Bidding Document, including amendment/corrigendum no..... dated..... (if any), the receipt of which is hereby confirmed. We now offer to supply and deliver the goods to the purchasers named in the schedule in conformity with your above referred document at the discount on MRP as shown in the price schedule(s), attached herewith and made part of this Bid.

2. We further confirm that, if our Bid is accepted, we shall provide you with a performance security of required amount in an acceptable form in terms of GCC clause 04 of Section-VI- (A) for due performance of the Contract.
3. We agree to keep our Bid valid for acceptance for 180 days or for subsequently extended period, if any, agreed to by us. We also accordingly confirm to abide by this Bid up to the aforesaid period and this Bid may be accepted any time before the expiry of the aforesaid period.
4. We further confirm that, upon conclusion of formal Contract on us, the supply orders placed on us by the designated Purchaser against the Contract shall constitute a binding contract between us and the Purchaser.
5. We undertake that we have not supplied the required items at a price lower than the price quoted for these items by us.
6. We fully agree to abide by all terms and conditions of General Conditions of Contract/Special Condition of Contract as per Section-VI.
7. We further understand that you are not bound to accept the Highest or any Bid you may receive against your above-referred Bid Reference.
8. We confirm that we do not stand deregistered/hanned/blacklisted by any Govt. Authorities.
9. We confirm that we fully agree to the terms and conditions specified in above mentioned Bidding Document, including amendment/ corrigendum if any

\_\_\_\_\_  
[Signature with date, name and designation]

Duly authorized to sign Bid for and on behalf of Messrs \_\_\_\_\_

\_\_\_\_\_  
[Name & address of the manufacturers]

कार्यालय  
क्षेत्रीय निवेशक  
राष्ट्रीय खेल प्राधिकरण  
उद्भव दास मेहता ( कार्य ) मुख्य क्षेत्रीय केन्द्र  
खेल परिसर, राम-गंगा, विशाल खेड़ी  
पोस्ट-सूरज नगर, बीकानेर (रा.प्र.)  
पिन - 462044

SECTION - IV

(B) Form for Power of Attorney

Know all men by these presents, we, \_\_\_\_\_ (name of the firm and address of the registered office) do hereby irrevocably constitute, nominate, appoint and authorize Mr./Ms. (Name), son/daughter/wife of \_\_\_\_\_ and presently residing at \_\_\_\_\_, who is [presently employed with us and holding the position of \_\_\_\_\_], as our true and lawful attorney (hereinafter referred to as the "Attorney") to do in our name and on our behalf, all such acts, deeds and things as are necessary or required in connection with or incidental to submission of our bid for the (Name of Mandate) including but not limited to signing and submission of all applications, bids and other documents and writings, participate in bidder's and other conferences and providing information/responses to Sports Authority of India( hereinafter referred to as "Purchaser"), representing us in all matters before Purchaser, signing and execution of all contracts including the Agreement and undertakings consequent to acceptance of our bid, and generally dealing with Purchaser in all matters in connection with or relating to or arising out of our bid for the said Tender and /or till the entering into the Contract with Purchaser.

AND we hereby agree to ratify and confirm and do hereby all acts, deeds and things lawfully done or caused to be done by our said Attorney pursuant to and in exercise of the powers conferred by this Power of Attorney and that all acts, deeds and things done by our said Attorney in exercise of the powers hereby conferred shall and shall always be deemed to have been done by us.

IN WITNESS WHEREOF WE, \_\_\_\_\_ THE ABOVE NAMED PRINCIPALS HAVE EXECUTED THIS POWER OF ATTORNEY ON THIS \_\_\_ DAY OF 20\*\*

For \_\_\_\_\_

(Signature)

(Name, Title, and Address) Witnesses:

- 1.
- 2.

Accepted (Notarized)  
(Signature)

(Name, Title and Address of the Attorney)

कायस्थ  
क्षेत्रीय निवेशक  
राष्ट्रीय खेल प्राधिकरण  
अशोक दत्त भवन ( अ. १ ) को. अ. १ क्षेत्रीय क्षेत्र  
सीता परिचर, रा. - ११००, दिल्ली-११०००१  
फोस्ट-बुकल नगर, सीकर (रा. अ. )  
पिन - ३०३००३



**Section IV  
(C) Price Schedule Format**

Supply of Grocery Items (Reputed Brand) at SALTIC Bhopal  
for the year 2019-20

**BOQ (Bill of Quantity) /PRICE BID**

**[Should only be uploaded in the Price-Bid cover through CPP Portal in MS Excel sheet format. Not to be enclosed with the Techno- commercial bid]**

**Please refer BoQ**

आवक/दस्तावेज  
लेखनीय निविदाएं  
आवक/दस्तावेज प्राप्त करने के लिए  
आवक/दस्तावेज प्राप्त करने के लिए  
आवक/दस्तावेज प्राप्त करने के लिए  
आवक/दस्तावेज प्राप्त करने के लिए  
आवक/दस्तावेज प्राप्त करने के लिए

**SECTION - IV**  
**(D) BANK GUARANTEE FORM FOR BID SECURITY**

Where as \_\_\_\_\_ (hereinafter called the "Bidder") has submitted its quotation dated \_\_\_\_\_ for the supply of \_\_\_\_\_ (hereinafter called the "Bid") against the purchaser's Bid Reference No. \_\_\_\_\_ Know all persons by these presents that we \_\_\_\_\_ of \_\_\_\_\_ (Hereinafter called the "Bank") having our registered office at \_\_\_\_\_ are bound unto \_\_\_\_\_ (hereinafter called the "Purchaser) in the sum of \_\_\_\_\_ for which payment will and truly to be made to the said Purchaser, the Bank binds itself, its successors and assigns by these presents. Scaled with the Common Seal of the said Bank this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_. The conditions of this obligation are:

- (1) If the Bidder withdraws or amends, impairs or derogates from the Bid in any respect within the period of validity of this Bid.
- (2) If the Bidder having been notified of the acceptance of his Bid by the Purchaser during the period of its validity:-
  - a) Fails or refuses to furnish the performance security for the due Performance of the contract.
  - or
  - b) Fails or refuses to accept/execute the Contract.

We undertake to pay the Purchaser up to the above amount upon receipt of its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due to it owing to the occurrence of one or both the two conditions, specifying the occurred condition(s).

This guarantee will remain in force for a period of forty-five days after the period of Bid validity of \_\_\_\_\_ days i.e. for \_\_\_\_\_ days (\_\_\_\_\_ days + 45 days) from the date of Bid Opening and any demand in respect thereof should reach the Bank not later than the above date.

\_\_\_\_\_  
(Signature of the authorized officer of the Bank)

\_\_\_\_\_  
Name and designation of the officer

\_\_\_\_\_  
Seal, name & address of the Bank and address of the Branch

कार्यालय  
क्षेत्रीय निवेशक  
भारतीय खेल प्राधिकरण  
उदय बास मेहता (ए.ए.सी.) मध्य क्षेत्रीय केन्द्र  
खेल परिषद, इ.ए.ए.ए.ए. विशाल रोड़ी  
पोस्ट-सुरत नगर, सोनार (म.प्र.)  
227004



**SECTION IV- (E)**  
**NEFT MANDATE FORM**

**Bid Reference No.: 119/SAI/RDCC/Grocery Items/2019**

To

Date.....

The Director Incharge  
Sports Authority of India  
Central Regional Centre  
Gram Gora, Bishenkheri,  
Post Suraj Nagar,  
Bhopal 462044

**Sub: NEFT PAYMENTS**

We refer to the NEFT being set up by SAI. For remittance of our payments using RBI's NEFT scheme, our payments may be made through the above scheme to our under noted account.

**NATIONAL ELECTRONIC FUNDS TRANSFER MANDATE FORM**

Name of City	
Bank Code No.	
Bank's name	
Branch Address	
Branch Telephone / Fax no.	
Agency/Contractor Bank Account No.	
Type of Account	
IFSC code for NEFT	
IFSC code for RTGS	
Agency/Contractor name as per Account	
Telephone no. of Agency/Contractor	
Agency/Contractor E-mail ID	

[Signature with date, name and designation]

For and on behalf of Messrs \_\_\_\_\_

[Name & address of the bidder]

Enclose a copy of Crossed Cheque

Section-IV- (F)

LETTER OF AUTHORISATION FOR ATTENDING BID OPENING MEETING

Bid Reference No.

Subject: Authorization for attending bid opening on ----- (date) in the Tender ID No.

Following persons are hereby authorized to attend the bid opening for the tender mentioned above on behalf of ----- [bidder] in order of preference given below.

Order of Preference	Name	Specimen Signature
1.		
2.		

Alternate Representative

Signatures of bidder

Or

Officer authorized to sign the bid documents on behalf of the bidder:

**Note:**

1. Maximum of two representatives will be permitted to attend bid opening. In case where it is restricted to one, first preference will be allowed. Alternate representatives will be permitted when regular representative are not able to attend.
2. Permission for entry to the hall where bids are opened may be refused in case authorization as prescribed above is not furnished.

कार्यालय  
अधीन निदेशक  
भारतीय खेपे प्राधिकरण  
इ. ए. डब्लु. भवन, (प्लॉट नं. 1) अन्ध आनीय रोड  
खेपे प्राधिकरण, 2-क-मार्ग, विमान खेडी  
पिन-400004, महाराष्ट्र (भारत)  
फोन- 2625244



SECTION IV

(G) DISCLOSURE OF CONFLICT OF INTEREST

Bid Reference No.: 119/SAI/RDCC/Grocery Items/2019

It is hereby disclosed that we have not any conflict of interest with others bidders in terms of conditions stipulated in clause No. 41 of Section II- A of Tender Document. If this disclosure is found wrong later on, we are liable for punitive action as per terms of the agreement.

(Authorized Signatory)

Stamp

कार्यलय

क्षेत्रीय निवेशक

राज्यीय खेप प्रतिकरण

श. कृ. दास मेहता (स.प्र.) क्षेत्रीय निवेशक

खेप परिषद, ६०२-००१, विमान रोड़ी

पोस्ट-सूरज नगर, कायल (स.प्र.)

दि. ०१/०२/२०१९

**SECTION IV**  
**(H) DISCLOSURE OF CODE OF INTEGRITY**

**Bid Reference No.: 119/SAI/RDCC/Grocery Items/2019**

It is hereby disclosed that we \_\_\_\_\_ shall not act in contravention of the codes as under:-

1. Prohibition of:-
  - a) Making offer either directly or indirectly in exchange for an unfair advantage in the procurement process or to otherwise influence the procurement process.
  - b) Any omission, or misrepresentation that may mislead or attempt to mislead or attempt to mislead so that financial or other benefit may be obtained or an obligation avoided.
  - c) Any collusion, bid rigging or anti competitive behavior that may impair the transparency, fairness and the progress of the procurement process.
  - d) Improper use of information provided by the procuring entity to the bidder with an intent to gain unfair advantage in the procurement process or for personal gain.
  - e) Any financial or business transactions between the bidder and any official of the procuring entity related to tender or execution process of contract, which can affect the decision of the procuring entity directly or indirectly.
  - f) Any coercion or any threat to impair or harm, directly or indirectly, any party or its property to influence the procurement process.
  - g) Obstruction of any investigation or auditing of a procurement process.
  - h) Making false declaration or providing false information for participation in a tender process or to secure a contract.
2. It is also disclosed that no previous transgressions have been made in respect of the provisions of Sub Clause (i) of Rule 175 of GFR with any entity in any country during the last three year or of being debarred by any other procuring entity.

अधिकारी  
अधिकृत निदेशिका  
आवृत्तिका सेवा सुदुर्लभकरण  
उत्तर प्रदेश सरकार, प्रशासकीय भवन, लखनऊ  
संकेत पत्रिका: २०१९-२०२०, विभाग छोड़ी  
पोस्ट-बुरुज नगर, प्रयाग (स.प्र.)  
दिनांक - ४-०२-२०१९

(Authorized Signatory)

Stamp



## SECTION IV- (I)

### UNDERTAKING

#### Bid Reference No. 119/SAI/CRC/Grocery Items/2019

I/ We have read and understood the instructions and the terms and conditions contained in the document.

I/We accordingly accept all terms and conditions of the tender enquiry document including the essential conditions specially incorporated in the tender enquiry like terms of terms of payment, liquidated damages clause, warranty clause, dispute resolution mechanism applicable law.

I/ We confirm that we do not stand deregistered/debarred/banned/blacklisted by any Govt. Authorities.

I/ We do hereby declare that the information furnished/ uploaded is correct to the best of my/our knowledge and belief.

I/We hereby confirm that the quality of GOODS to be free from any adulated chemicals /substance and approved for human consumptions and approved by Controller of Drugs, State/Central Government & the goods does not contain any substance or chemicals for sports persons as per list of NADA and WADA.

I/We hereby certify that the discount offered by us in this tender is not lower than the prices we had offered to any other Govt. of India Organization (s)/PSU(s) during the last one year and shall provide the justification for reasonableness of our offered price whenever asked during evaluation of our submitted bid.

I/ We also hereby certify that if at any time, information furnished by us is proved to be false or incorrect;

I/ We are liable for any action as deemed fit by the purchaser in addition to forfeiture of the earnest money.

Date:

{Signature of the bidder} NAME &

ADDRESS OF THE  
BIDDER

*NOTE: To be submitted on non-judicial stamp paper of Rs. 100/- duly certified by Public Notary*

कार्यालय

केन्द्रीय निवेशक

भारतीय खेल प्राधिकरण

रमेश दास मेहरा (चार्ज सी) मुख्य केन्द्रीय केन्द्र  
खेल परिसर, इन्दौर-मैरा, विरान खेड़ी

## SECTION-V

## Tentative List of Required Grocery Items (Reputed Brand)

S.NO	Name of Item		One month Estimated Qty.
1.	शक्कर	Sugar	30 kg.
2.	चायपत्ती	Tea	60 Kg.
3.	काँफी	Coffee	900 Kg.
4.	आटा	Wheat Flour	1800 Kg.
5.	बेसन	Gram Flour	30 kg.
6.	दलिया	Daliya	300 kg.
7.	मैदा	Refined Flour	10 kg.
8.	रवा/सूजी	Semolina	10 kg.
9.	पोहा	Beaten Rice	If needed
10.	चावल	Rice	900 kg.
11.	राजमा	Rajama	If needed
12.	चना दाल	Gram Dal	100 kg.
13.	तुअर/अरहर दाल	Toor Dal	400 kg.
14.	मूँग दाल छिलका	Moong Dal Sabut	30 Kg.
15.	मूँग दाल धुली	Moong Dal Dhuli	30 Kg.
16.	देशी चना	Chickpeas (Brown)	420 Kg.
17.	काबुली चना	Chickpeas (White)	If needed
18.	सफल मटर	Safal Matar	If needed
19.	हल्दी	turmeric powder	90 kg.
20.	धनिया पाउडर	Coriander powder	150 kg
21.	धनिया साबुत	Coriander Seed	If needed
22.	मिर्च पाउडर	red chilli powder	30 kg.
23.	मिर्च साबुत	Red chilli	If needed
24.	नमक	Salt	60 kg.
25.	जीरा	Cumin	45kg
26.	सोंफ	Anise	As required
27.	काली मिर्च पाउडर	Black Pepper Powder	As required
28.	काली मिर्च साबुत	Black Paper corns	As required
29.	दाल चीनी	Cinnamon	As required
30.	लौंग	Clove	As required
31.	जायफल	Nummeg	As required
32.	जावित्री	Mace	As required
33.	इलायची	Cardamoms	As required
34.	सोंठ	Dry Ginger	As required
35.	केसर	Saffron	As required

कार्यलय

सेन्ट्रिय निदेशक  
भारतीय खेल प्राधिकरण



36.	अजवायन	Thyme	As required
37.	मेथी	Methi	As required
38.	अमचूर	Amchur	As required
39.	तेज पत्ता	Bay Leaves	As required
40.	गरम मसाला पाउडर	Garam Masala Powder	As required
41.	खड़ा गरम मसाला	Gram Masala	As required
42.	सब्जी मसाला	Sabji Masala	As required
43.	चिकन मसाला	Chicken Masala	As required
44.	मीट मसाला	Meat Masala	As required
45.	चना मसाला	Chana Masala	As required
46.	घाट मसाला	Chaat Masala	As required
47.	साम्भर मसाला	Sambhar Masala	As required
48.	देगी मिर्च	Degi Mirch	As required
49.	सिरका	Vinegar	As required
50.	कस्तूरी मैथी	Kasturi Maiti	As required
51.	राई	Mustard Seeds	2.5 kg.
52.	खटाई पाउडर	Khatai Powder	As required
53.	कस्टर्ड पाउडर	Custard powder	As required
54.	जेम	Jam	As required
55.	अन्य मसाले	Other Spices	As required
56.	कोर्नफ्लेक्स	Cornflakes	As required
57.	बिस्कुट	Biscuits	1200 packet
58.	शहद	Honey	As required
59.	सोया बडी	soya Badi	300 kg.
60.	डिटर्जेंट केक	Detergent Cake	As required
61.	डिटर्जेंट पाउडर	Detergent Powder	As required
62.	सोयाबीन का तेल	Soyabean Oil	450 Kg.
63.	मूंगफली का तेल	Ground Nut Oil	As required
64.	सरसों का तेल	Mustard Oil	As required
65.	अन्य खाद्य तेल	Other Edible oil	As required
66.	गुड़	Gud	150 Kg.
67.	घी	Ghee	As required
68.	काजू	Cashew Nut	As required
69.	बादाम	Almonds	600 kg.
70.	अखरोट	walnuts	As required
71.	पिस्ता	Pistachoise	As required
72.	खजूर	Dates	As required
73.	अंजीर	figs	As required
74.	किशमिश	Kishmish	As required

कारकस्थल

केन्द्रीय निदेशक

राष्ट्रीय खेती प्राधिकरण

75.	अन्य ड्राई फ्रूट्स	Other Dry Fruits	As required
76.	खसखस	Khaskhas	As required
77.	मूंगफली दाने	Groundnut	60 kg.
78.	अचार		As required

**Note:**

1. The above list of Grocery Items is tentative, the purchaser can be issue the supply order to successful bidder for any type of items or any brand.
2. The successfully bidder is strictly required to supply all the goods reputed brand company only.

कार्यालय  
 क्षेत्रीय निवेशक  
 भारतीय टोल पब्लिकरण  
 डॉ. लक्ष्मण दास मेहता ( ई. टी. ) मध्य क्षेत्रीय कक्ष  
 एच. ए. चरितार, इ. - गे. रा, बोरान खेड़ी  
 गारुड-सूरज नगर, भायल ( म.प्र. )  
 पिन - 462044



**SECTION-VI (A)**  
**GENERAL CONDITIONS OF CONTRACT (GCC)**

**1. Application**

- a) The General Conditions of Contract incorporated in this Section shall be applicable for this purchase to the extent the same is not superseded under Section V of this document.
- b) Unless the context otherwise requires, the following terms whenever used in this contract have the following meanings:
  - i. "**Applicable Law**" means the laws and any other instruments having the force of law in India for the time being.
  - ii. "**Supplier**" means any private or public entity that will supply the goods to SAI under the contract. This refers to the Supplier with whom SAI has signed this contract with.
  - iii. "**Contract**" means the Contract signed by the Parties that is this General Conditions of (GCC), the Special Conditions of contract (SCC), and the Appendices.
  - iv. "**Day**" means calendar day.
  - v. "**GOI**" means the Government of India.
  - vi. "**SAI/Purchaser**" means the Sports Authority of India.
  - vii. "**SCC**" means the Special Conditions of Contract by which the GCC may be amended or supplemented.
  - viii. "**In writing**" means communicated in written with proof of receipt.

**2. Use of contract documents and information**

- 2.1 The supplier shall not, without the purchaser's prior written consent, disclose the contract or any provision thereof including any specification, drawing, sample or any information furnished by or on behalf of the purchaser in connection therewith, to any person other than the person(s) employed by the supplier in the performance of the contract emanating from this TE document. Further, any such disclosure to any such employed person shall be made in confidence and only so far as necessary for the purpose of such performance for this contract.
- 2.2 Further, the supplier shall not, without the purchaser's prior written consent, make use of any document or information mentioned in GCC sub clause 2.1 above except for the sole purpose of performing this contract.
- 2.3 Except the contract issued to the supplier, each and every other document mentioned in GCC sub clause 2.1 above shall remain the property of the purchaser and if advised by the purchaser, all copies of all such documents shall be returned to the purchaser on completion of the supplier's performance and obligation under this contract.

**3. Term**

The contract will be for **period of one year** commencing from the date of mentioned in award of contract/agreement.

#### 4 Performance Security

- 4.1 As guarantee for the due performance, observance and fulfillment of all obligations, terms, conditions, representations, warranties and covenants of the Supplier under the Bidding Documents within 14 days from the date of the issue of notification of award by the purchaser.
- 4.2 The successful bidder shall deposit interest free performance security an amount of **Rs.5,00,000/- (Rupees Five Lakh only)** in the shape of Demand Draft/FDR/Cheque/Bank Guarantee from a commercial bank in India drawn in favour of "Regional Director, Sports Authority of India" payable at **Bhopal**, (Bank Guarantee from a Commercial bank in an acceptable form in the format at **Section VII (B)**, safeguarding the Purchaser's interest in all respects).
- 4.3 Performance Security should remain valid for a period of sixty days beyond the date of completion of all contractual obligations of the supplier.
- 4.4 In the event of any amendment issued to the contract regarding extension of delivery period, the supplier shall, within 15 days days of issue of the amendment, furnish the corresponding amendment to the Performance Security (as necessary), rendering the same valid in all respects in terms of the amended contract.
- 4.5 Bid security will be refunded to the successful bidder on receipt of Performance Security.
- 4.6 The Purchaser will release the Performance Security without any interest to the supplier on completion of the supplier's all contractual obligations including the warranty obligations subject to adjustment of all amounts/losses/damages/recoveries/ penalties payable to the Purchaser and claims of Purchaser, there from.
- 4.7 Performance Security is to be forfeited and credited to the accounts of SAL in the event of a breach of contract by the supplier, in terms of the relevant contract. Without prejudice to its other rights and remedies under any contract, law or equity (including without limitation Purchaser's right to terminate the Agreement for breach).
- 4.8 Supplier agrees that the decision of Purchaser in respect of any forfeiture/invocation/adjustment of the Performance Security will be final and binding on the Supplier. Purchaser shall be entitled, without any limitation or interference, to forfeit/invoke/adjust the Performance Security, as set out in this Section. Upon forfeiture/invocation/adjustment of the Performance Security as aforesaid, the Supplier shall replenish the Performance Security to their original amounts within 7 days from the date of such forfeiture/invocation/ adjustment. In case of any delay or failure in replenishing the Performance Securities as set forth in the foregoing sentence, Purchaser reserves its rights to terminate the Bidding Documents without any further notice to the Supplier.

संज्ञित  
देशीय निष्ठाका  
कार्यालय, राज. प्रशासन  
संज्ञित निष्ठाका, संज्ञित निष्ठाका  
संज्ञित निष्ठाका, संज्ञित निष्ठाका  
संज्ञित निष्ठाका, संज्ञित निष्ठाका  
संज्ञित निष्ठाका, संज्ञित निष्ठाका



## 5 Packing and Marking

- 5.1 The packing for the items to be provided by the Supplier should be strong and durable enough to withstand transit hazards, without limitation, the entire journey during transit including transshipment (if any), rough handling, open storage etc. without any damage, deterioration etc. As and if necessary, the size, weights and volumes of the packing cases shall also take into consideration, the remoteness of the final destination of the items and availability or otherwise of transport and handling facilities at all points during transit up to final destination as per the contract. The rates quoted by the Supplier are inclusive of all applicable taxes, and inclusive of all charges for packing, shipping, carriage, insurance and delivery of the goods to the sites and any other taxes, duties and/or levies etc. No increase in rates on whatever account shall be applicable during the term of this Agreement.
- 5.2 Unless otherwise mentioned in the Schedule of Requirement under Section V, the supplier shall make separate packages for each item and mark each package on three sides with the following with indelible paint of proper quality:-

- (i) Contract number and date
- (ii) Brief description of the goods including quantity
- (iii) Packing list reference number
- (iv) Consignee's name and full address and
- (v) Supplier's name and address

## 6 Inspection, Testing and Quality Control

- 6.1 The Supplier/ Contractor should satisfy himself that the goods are in accordance with the terms of the Contract and fully conform to the required specification by carrying out a thorough pre-inspection of each lot of the goods before actually delivering the same to the consignee.
- 6.2 The Purchaser and/or its nominated representative(s) may inspect and/or test the ordered items to confirm their conformity to the contractual specifications incorporated in the contract. The Purchaser shall inform the Supplier in advance, in writing, its programme for such inspection and, also the identity of the officials to be deputed for this purpose. The cost towards the transportation, boarding & lodging of Purchaser and/or its nominated representative(s) will be borne by the Purchaser and/or its nominated representative(s).
- 6.3 The Purchase shall have the right to refer sample of products offered to Lab test for the conformity of product quality standard.
- 6.4 For such inspections and tests which are conducted in the premises of the supplier or its sub-contractor(s), all reasonable facilities and assistance, including access to relevant drawings, design details and production data, shall be furnished by the supplier to the Purchaser's Inspector at no charge to the Purchaser.
- 6.5 If during such inspections and tests the contracted items fail to conform to the required specifications and standards, the Purchaser's Inspector may reject them and the supplier shall either replace the rejected goods or make all alterations necessary to meet the specifications and standards, as required, free of cost to the Purchaser and resubmit the same to the Purchaser's Inspector for conducting the inspections and tests again.
- 6.6 If the contracted items fail to lab test, the cost of test shall be borne by the Supplier and in case the contracted items pass the test the cost of test shall be borne by the purchaser.



- 6.7 If the supplier tenders the items to the Purchaser's Inspector for inspection at the last moment without providing reasonable time to the Inspector for completing the inspection within the contractual delivery period, the Inspector may carry out the inspection and complete the formality beyond the contractual delivery period at the risk and expense of the supplier. The fact that the items have been inspected after the contractual delivery period will not have the effect of keeping the contract alive and this will be without any prejudice to the legal rights and remedies available to the Purchaser under the terms & conditions of the contract.
- 6.8 The Purchaser's contractual right to inspect, test and, if necessary, reject the items after their items arrival at the final destination shall have no bearing on the fact that the goods have previously been inspected and cleared by Purchaser's Inspector during pre-dispatch inspection mentioned above. Notwithstanding anything above regarding inspection at site of supplier's site, it shall be the sole discretion of Purchaser to inspect the goods either prior to delivery at the supplier's site or upon arrival at Purchaser's site. In any case the Purchaser reserves the right to reject the goods or may ask Supplier to replace the goods or alter them suitably at the risk and cost of supplier, according to timelines and policies of SAL.
- 6.9 Items accepted by the Purchaser and/or its Inspector at initial inspection and in final inspection in terms of the contract, shall in no way dilute Purchaser's right to reject the same later, if found deficient in terms of the warranty clause of the contract or otherwise, as incorporated under **GCC Clause 8**.

## 7. Terms of Delivery

- 7.1 Goods shall be delivered by the supplier in accordance with the terms of delivery specified in the contract/purchase order/supply order.
- 7.2 Supply of Goods may be bifurcated according to the orders placed from time to time during the contract.
- 7.3 The contractor is required to complete the supplies within the stipulated delivery period. Time is the essence of the contract. In case contractor fails to complete the entire/ part quantity of supplies within the stipulated delivery period, the purchaser, at its discretion, may grant extension in delivery period for unsupplied quantity. Such extension in delivery if granted shall be subject to the following:-
- a) The Contractor shall pay and purchaser will recover liquidated damages from the contractor as per contract.
  - b) No increase in price on account of any statutory increase in or fresh imposition of GST and freight charges or on any account of any other tax or duty leviable in respect of the Goods specified in the contract, which takes place after the date of delivery period stipulated in the said contract, shall be admissible on such of the Goods as are delivered after said date.
  - c) Notwithstanding any stipulation in the contract for increase in price on any other ground no such increase which takes place after the delivery date stipulated in the contract shall be admissible on such of the Goods as are delivered after the said date.
  - c) The purchaser shall be entitled to the benefit of any decrease in price on account of deduction in statutory levies, GST and duties or on account of any other ground which takes place during the currency of the contract and/ or after the expiry of the delivery date stipulated in the contract.



## 8 Warranty

- 8.1 The supplier shall, promptly repair or replace the defective items or parts thereof, free of cost, at the ultimate destination. The supplier shall take over the replaced parts/items after providing their replacements and no claim, whatsoever shall lie on the Purchaser for such replaced parts/items thereafter.
- 8.2 If the supplier, having been notified, fails to rectify/replace the defect(s) promptly, the Purchaser may proceed to take such remedial action(s) as deemed fit by the Purchaser, at the risk and expense of the supplier and without prejudice to other contractual rights and remedies, which the Purchaser may have against the supplier.

## 9 Prices

The discount offered by the supplier for supply of items in terms of the contract shall not vary from the corresponding prices quoted by the supplier in its bid and incorporated in the contract.

## 10 Insurance:

Unless otherwise instructed, the supplier shall make arrangements for insuring the goods against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery in the following manner:

In case of supply of goods, the supplier shall be responsible till the entire stores contracted for arrival in good condition at destination. The transit risk in this respect shall be covered by the Supplier by getting the stores duly insured for an amount equal to 110% of the value of the goods from ware house to ware house (consignee site) on all risk basis. The insurance cover shall be obtained by the Supplier and should be valid till 3 months after the receipt of goods by the Consignee.

## 11 Assignment

The supplier shall not assign, either in whole or in part, its contractual duties, responsibilities and obligation to perform the contract, except with the Purchaser's prior written permission.

## 12 Taxes and Duties

Supplier shall be entirely responsible for all taxes, duties, levies etc. incurred, until delivery of the contracted items to the Purchaser. Only statutory variations on finished product if stipulated in contract shall be allowed to the extent of actual payment by the supplier.

## 13 Terms and Mode of Payment

- 13.1 Payment shall be made in Indian Rupees as specified in the contract in the following manner: Hundred percent (100%) payment of the contract price subject to recoveries/liquidated damages/shortages etc., if any, shall be paid on receipt of items in good condition and upon submission of Inspection & Acceptance Certificate, as per Section VII (C) in original issued by the authorized representative of the consignee.
- 13.2 The supplier shall not claim any interest on payments under the contract. Where there is a statutory requirement for tax deduction at source, such deduction towards income tax and other taxes as applicable will be made from the bills payable to the Supplier at rates as notified from time to time.



- 13.3 The supplier shall send its claim for payment in writing, when contractually due, along with following documents duly signed with date, to the Purchaser:-
- (i) Supplier's invoice indicating, inter alia, description and specification of the goods, quantity, unit price, total value, batch no., mfg date & expiry date
  - (ii) Inspection certificate issued by consignee.
  - (iii) Insurance Certificate, if applicable as per contract.
  - (iv) Any other document (s) as and if required in terms of the contract.
- 13.4 All payments in Indian Rupee will be made through National Electronic Fund Transfer (NEFT)/RTGS/PFMS systems as per the NEFT Mandate form at **Section IV (E)**.

#### 14 Delay in the supplier's performance

- 14.1 The supplier shall deliver the items and perform the services under the contract within the time schedule specified by the Purchaser as incorporated in the contract. In case the supplier Purchaser/consignee can reject the supplies and inform the supplier accordingly; the Purchaser shall also have the right to cancel the contract with reference to unsupplied items in terms of the contract.
- 14.2 Subject to the provision of Force Majeure under **GCC clause 18**, any delay by the supplier in maintaining its contractual obligations towards delivery of items shall render the supplier liable to any or all of the following sanctions:
- (i) Imposition of Liquidated Damages;
  - (ii) Forfeiture of its Performance Security and
  - (iii) Termination of the Contract for default.
- 14.3 If at any time during the currency of the contract, the supplier encounters conditions hindering timely delivery of the items, the supplier shall promptly inform the Purchaser in writing about the same and its likely duration and make a request to the Purchaser for extension of the delivery schedule accordingly. On receiving the supplier's communication, the Purchaser shall examine the situation as soon as possible and, at its discretion, may agree to extend the delivery schedule, with or without liquidated damages for completion of supplier's contractual obligations by issuing an amendment to the contract.
- 14.4 When the period of delivery is extended due to unexcused delay by the supplier, the amendment letter extending the delivery period shall, inter alia contain the following conditions:
1. The Purchaser shall recover from the supplier, under the provisions of the **clause 15** of the General Conditions of Contract, liquidated damages on the items, which the Supplier has failed to deliver within the delivery period stipulated in the contract.
  2. That no increase in price on account of any ground, whatsoever, including any stipulation in the contract for increase in price on any other ground and, also including statutory increase in or fresh imposition of Goods and Service Tax and on account of any other tax or duty which may be levied in respect of the items specified in the contract, which takes place after the date of delivery stipulated in the contract shall be admissible on such of the said items as are delivered and performed after the date of the delivery stipulated in the contract.

कायस्थ

अधीन निवेशक

भारतीय खेल प्रशासन

42

उद्योग विकास मंत्रालय (उद. सं.) का अधीन निवेशक  
खेल प्रशासन, इन्दौर-491 001, विहार इलेक्ट्री



3. But nevertheless, the Purchaser shall be entitled to the benefit of any decrease in price on account of reduction in or remission of GST, or any other duty or tax or levy or on account of any other grounds, which takes place after the expiry of the date of delivery stipulated in the contract.
4. The supplier shall not dispatch the items after expiry of the delivery period. The supplier is required to apply to the Purchaser for extension of delivery period and obtain the same before dispatch. In case the supplier dispatches the items without obtaining an extension, it would be doing so at its own risk and no claim for payment for such supply and / or any other expense related to such supply shall lie against the Purchaser. Without prejudice to any other right or remedy Purchaser may have, if any Goods are not supplied in accordance with, or if the Supplier fails to comply with any of the terms of this Agreement, the Purchaser shall be entitled to avail itself of any one or more remedies at its discretion, whether or not any part of Goods have been accepted by the Purchaser:
  - a) To reject the goods (in whole or in part) and return them to the Supplier at the risk and cost of the Supplier;
  - b) To give the Supplier the opportunity (at the Supplier's expense) either to remedy any defect in the Goods or to supply replacement Goods and carryout any other necessary work to ensure that the terms of the Agreement are fulfilled;
  - c) To claim such damages as may have been sustained in consequence of the Supplier's breach or breaches of the Agreement;
  - d) To rescind this Agreement in whole or in part
  - e) To purchase the goods in whole or in part from open market and recover the said amounts from the Supplier as damages.

## 15 Liquidated Damages

- 15.1 Subject to the provision of Force Majeure under GCC clause 18, if the supplier fails to deliver any or all of the goods within the time frame(s) incorporated in the contract, the Purchaser shall, without prejudice to other rights and remedies available to the Purchaser under the contract, deduct from the contract price, as liquidated damages, a sum equivalent to 0.5% per week of delay or part thereof on delayed supply of goods and/or services until actual delivery or performance subject to a maximum of 10% of the contract price. Once the maximum is reached purchaser/consignee may consider termination of the contract as per condition 16 of GCC.
- 15.2 In the event of delay in submission of proforma Invoice, the delay shall be to the account of supplier & Purchaser shall deduct Liquidated damages as per Clause 18 of General Condition of Contract. Proforma Invoice should be strictly as per the terms & conditions mentioned in Notification of Award/Tender Conditions.
- 15.3 Proforma Invoice submitted by supplier is found to be deficient, delay shall be to the account of supplier & purchaser shall deduct liquidated damages as per clause 15 of GCC.

कार्यालय

संघीय निवेशक

भारतीय खेल प्राधिकरण

उद्योग वास मेहता (बालूजी) मध्य क्षेत्रीय स्तर  
खेल परिसर, आर.एस. विमान स्टेडी



**16 Termination for default**

- 16.1 The Purchaser, without prejudice to any other contractual rights and remedies available to it (the Purchaser), may, by written notice of default sent to the supplier, terminate the contract in whole or in part, if the supplier fails to deliver any or all of the items or fails to perform any other contractual obligation(s) within the time period or as per specifications specified in the contract, or within any extension thereof granted by the Purchaser.
- 16.2 In the event of Purchaser/Consignee terminates the contract in whole or in part, the Purchaser/Consignee may procure goods and / or services similar to those cancelled, with such terms and conditions and in such manner as it deems fit and the supplier shall be liable to the Purchaser/Consignee for the extra expenditure, if any incurred by the purchaser/consignee for arranging such procurement.
- 16.3 Unless otherwise instructed by the Purchaser, the supplier shall continue to perform the contract to the extent not terminated.

**17 Termination for insolvency**

If the supplier becomes bankrupt or otherwise insolvent, the Purchaser reserves the right to terminate the contract at any time, by serving written notice to the supplier without any compensation/liability, whatsoever, to the supplier, subject to further condition that such termination will not prejudice or affect the rights and remedies which have accrued and / or will accrue thereafter to the Purchaser.

**18 Force Majeure**

- 18.1 The supplier shall not be liable for imposition of any such sanction so long the delay and/or failure of the supplier in fulfilling its obligations under the contract is the result of an event of Force Majeure.
- 18.2 For purpose of this clause, Force Majeure means an event beyond the control of the supplier and not involving the supplier's fault or negligence and which is not foreseeable and not brought about at the instance of , the party claiming to be affected by such event and which has caused the non - performance or delay in performance. Such events may include, but are not restricted to, acts of the Purchaser either in its sovereign or contractual capacity, wars or revolutions, hostility, acts of public enemy, civil commotion, sabotage, fires, floods, explosions, epidemics, quarantine restrictions, strikes excluding by its employees, lockouts excluding by its management, and freight embargoes.
- 18.3 If a Force Majeure situation arises, the supplier shall promptly notify the Purchaser in writing of such conditions and the cause thereof within twenty one days of occurrence of such event. Unless otherwise directed by the Purchaser in writing, the supplier shall continue to perform its obligations under the contract as far as reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.
- 18.4 If the performance in whole or in part or any obligation under this contract is prevented or delayed by any reason of Force Majeure for a period exceeding sixty days, either party may at its option terminate the contract without any financial repercussion on either side.

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क्षत्रीय निवेशक

भारतीय खेल प्राधिकरण

उदय दास मेहन (भारत जी) मध्य क्षेत्रीय



- 18.5 In case due to a Force Majeure event the Purchaser is unable to fulfill its contractual commitment and responsibility, the Purchaser will notify the supplier accordingly and subsequent actions taken on similar lines described in above subparagraphs.
- 19 Notice**
- 19.1 Notice, if any, relating to the contract given by one party to the other, shall be sent in Speed Post/E-mail and confirmed in writing. The procedure will also provide the sender of the notice, the proof of receipt of the notice by the receiver. The addresses of the parties for exchanging such notices will be the addresses as incorporated in the contract.
- 19.2 The effective date of a notice shall be either the date when delivered to the recipient or the effective date specifically mentioned in the notice, whichever is later.
- 20 Termination for convenience**
- 20.1 The Purchaser reserves the right to terminate the contract, in whole or in part for its (Purchaser's) convenience, by serving written notice on the supplier at any time during the currency of the contract. The notice shall specify that the termination is for the convenience of the Purchaser. The notice shall also indicate inter-alia, the extent to which the supplier's performance under the contract is terminated, and the date with effect from which such termination will become effective.
- 20.2 The items which are complete and ready in terms of the contract for delivery within three days after the supplier's receipt of the notice of termination shall be accepted by the Purchaser following the contract terms, conditions and prices.
- 21 Fall Clause**
- 21.1 The Supplier undertakes that he has not supplied/is not supplying similar products/items to any Department of Govt. of India i.e. Central Government/State Government, Statutory Undertakings of Central/State Governments/Local Bodies etc. and as well as to private Purchaser, domestic or foreign at a price lower than that offered in the present bid.
- 21.2 If it is found at any stage that similar product/systems or sub systems was supplied by the Supplier to any of the above Organizations as well as to private Purchaser, domestic or foreign, at a lower price, then that very price, with due allowance for elapsed time, will be applicable to the present case and the difference in the cost would be refunded by the Supplier to the Purchaser, if the contract has already been concluded.
- 22 Withholding and lien in respect of sums claimed**
- Whenever any claim or claims for payment of a sum of money arises out of or under the contract against the Contractor, the Purchaser shall be entitled to withhold and also have the security, if any, deposited by the Contractor and for the purpose aforesaid, the Purchaser shall be entitled to withhold the said cash security deposit or the security, if any, furnished as the case may be and also have a lien over the same pending finalization or adjudication of any such claim. In the event of the security being insufficient to cover the claimed amount or amounts or if no security has been taken from the Contractor, the Purchaser shall be entitled to withhold and have lien to retain to the extent of the



such claimed amount or amounts referred to supra, from any sum or sums found payable or which at anytime thereafter may become payable to the Contractor under the same contract or any other contract with the Purchaser or the Government, pending finalization or adjudication of any such claim and that The Contractor shall have no claim for interest or damages whatsoever on this account or on any other ground in respect of any sum of money withheld or retained under this clause and duly notified as such to the Contractor.

23 **Resolution of disputes**

23.1 If dispute or difference of any kind shall arise between the Purchaser and the supplier in connection with or relating to the contract, the parties shall make every effort to resolve the same amicably by mutual consultations.

23.2 **Arbitration:** In event of any dispute or difference between parties hereto, such disputes or differences shall be resolved amicably by mutual consultation. If such resolution is not possible, then the unresolved dispute or difference shall be referred to arbitration of the sole arbitrator to be appointed by the Director General, Sports Authority of India, New Delhi. The provisions of Arbitration and Conciliation Act, 1996 (No. 26 of 1996) shall be applicable to the arbitration under this clause. The procedure and fee of the arbitrators shall be in accordance with the prevalent procedure and policies of SAI.

23.3 **Venue of Arbitration:** The venue of arbitration shall be the place from where the contract has been issued, i.e. **Bhopal** only.

23.4 The Courts of **Bhopal** will have the exclusive jurisdiction to try the disputes.

24 **Applicable Law**

The contract shall be governed by and interpreted in accordance with the laws of India for the time being in force. Non-Assignment The Supplier shall not assign and/or transfer any of its rights and obligations under this Agreement without the written consent of the Purchaser Notices- Any notices shall be served on following Address: Purchaser- Supplier- Nothing in this Agreement will be deemed to neither constitute a partnership between the parties nor constitute either party as the agent of other party for any purpose whatsoever. Delay in exercising or non-exercise of any right is not a waiver of this right. Any amendment of this Agreement will not be binding on the Parties unless set out in writing, expressed to amend this Agreement and signed by the authorized representatives of each of the Parties.

**This is to certify that I/We before signing this tender I/we have read carefully and fully understood all the terms and conditions contained herein and undertake myself/ourselves to abide by them.**

(Name) Signature Signed as proprietor/partner/Director who holds power of Attorney on behalf of firm Name of Firm Address

कायबंदी  
केन्द्रीय निदेशक  
राष्ट्रीय खेल प्राधिकरण  
एनएच दक्षिण मेरठ (मार्ग जी) कक्ष केन्द्रीय  
खेल परिषद, का-पिंता, विमान रोड़ी  
गोरख-सुख नगर, गजपति (म.प्र.)



## Section-VI (B)

### SPECIAL CONDITIONS OF CONTRACT (SCC)

1. The successful bidder is strictly required to supply all the goods branded company only.
2. Material indented for shall be supplied in full quantity within stipulated time. In case of delay in supply/ non supply/ short supply of any other complaint, SAI reserves the right to adjust extra liabilities from the Earnest Money/Security Money, disapprove a brand/all brands or may take any other action as deemed fit.
3. SAI will have right to buy anytype & any brand of **Grocery Items** as per requirement.
4. The required goods should be supply fresh within 2-3 month of the date of manufacture.
5. **Supplied Items should be approved from ISI Mark/AGMARK/FSSAI/FPO Quality/Norms wherever applicable.**
6. It will be the responsibility of the supplier to ensure that items supplied are of the good and standard quality and free from all defects.
7. The decision of the SAI Bhopal, shall be final as to the quality of the items and shall be binding upon the tenderers. Any item fails conformity Specification or quality will be rejected out rightly and it shall be replaced immediately at the risk and cost of the supplier.
8. The goods supplied must be in proper packing and should have complete information in all respect i.e. Price, Batch No, Mfg. date and Expiry Date etc. with statutory details.
9. Supply item should be supported with delivery Challan.
10. Pulses (dal) & Sugar should be dry, neat & clean, stone free and unpolished.
11. The product supply shall have minimum expiry period of one year from the date of supply.
12. The items & quantity of item will be decided by the Competent Authority of SAI, Central Regional Centre, Bhopal depending upon the need of the Centre.
13. In case of doubt in material the expenditure on testing of material will be born by the tenderer.
14. Transportation & Loading & Unloading charges will be inclusive of rate quoted no extra charges will be paid.
15. A list of tentative required **Grocery Items (Reputed Brand)** is attached as Section-V. The actual requirement may be increase or decrease as per require.
16. The supplier should give an undertaking that for items for material manufacturing defects, and undertake to replace defective products at no extra cost within 5 days of the defect being brought to notice of the manufacturer/ supplier.
17. The Supplier should fulfill the following conditions with regard to goods.
  - a) The selected product when supplied, the bill should clearly mention the batch number, date of manufacture and date of expiry of the product.
  - b) The product should be fresh stock within 2 - 3 months of manufacturing.
  - c) The product to be replaced if required within three months of expiry date.

I have read and understood all the Terms & Conditions of the Tender and hereby undertake to abide by same.

Authorized Signature  
Name & Address of the firm with seal

कार्यालय  
क्षेत्रीय निवेशक  
भारतीय खेल अधिकरण  
एन.ए. दास मेहता (आई.जी.) मध्य क्षेत्रीय केन्द्र  
खेल परिसर ११५-गौरा, विशाख खेड़ी  
पोस्ट-सू. ५२ नगर, पोपाल (म.प्र.)  
पिन - ४६२०५६

Section-VII-A

CONTRACT AGREEMENT

This is in continuation to this office's Notification of Award of Contract No..... dated.....

1. Name & address of the Supplier.....
2. Purchaser's Bidding Document No..... dated..... and subsequent Amendment No.....
3. Supplier's Bid No..... dated..... and subsequent communication no..... dated..... (if any) exchanged between the supplier and the purchaser in connection with this Bid.
4. In addition to this Contract Form, the following documents etc, which are included in the documents mentioned under paragraphs 2 and 3 above, shall also be deemed to form and be read and construed as integral part of this Contract:
  - (i) General Conditions of Contract;
  - (ii) Technical Specifications;
  - (iii) Bid Form furnished by the supplier;
  - (iv) Price Schedule(s) furnished by the supplier in its Bid;
  - (v) Purchaser's Notification of Award
5. Same terms, conditions, stipulations etc, out of the above-referred documents are reproduced below for ready reference:

(i) Brief particulars of the goods and services which shall be supplied/ provided by the supplier are as under:

Schedule No.	Brief description of goods	MRP	Discount	Terms of delivery

Any other additional services (if applicable) and cost thereof: \_\_\_\_\_

- (ii) Contract valid upto:
- (iii) Prices:
- (iv) Details of Performance Security:
- (v) Warranty Period:
- (vi) Payment terms:

\_\_\_\_\_  
[Signature, name and address of the purchaser's authorized official] For and on behalf of Director General Sports Authority of India

Received and accepted this date Contract

\_\_\_\_\_  
[Signature with date, name and designation]

for and on behalf of Messrs \_\_\_\_\_

\_\_\_\_\_  
[Name & address of the manufacturer]

\_\_\_\_\_  
[Seal of the supplier] Date: \_\_\_\_\_

Place: \_\_\_\_\_

कार्यालय  
 अत्रीय निवेशक  
 भारतीय ढल अधिकरण  
 २२४ २२२२ २२२२, नरु नरीय २२२२  
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SECTION - VII (B)

Bid Reference No. 119/SAI/RDCC/Grocery Items/2019

BANK GUARANTEE FORM FOR PERFORMANCE SECURITY

To  
The Director Incharge  
Sports Authority of India  
Central Regional Centre,  
Gram Gora, Bhopal -462044

WHEREAS \_\_\_\_\_ (Name and address of the supplier) (Hereinafter called "the supplier") has undertaken, in pursuance of contract no. .... dated ..... to supply (description of goods and services) (herein after called "the contract"). AND WHEREAS it has been stipulated by you in the said contract that the supplier shall furnish you with a bank guarantee by a scheduled commercial bank recognized by you for the sum specified therein as security for compliance with its obligations in accordance with the contract; AND WHEREAS we have agreed to give the supplier such a bank guarantee;

NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on behalf of the supplier, up to a total of \_\_\_\_\_ (Amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the presenting us with the demand.

We further agree that no change or addition to or other modification of the contract to be performed there under or of any of the contract documents which may be made between you and the supplier shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

This guarantee shall be valid up to months from the date of notification of award i.e. up to \_\_\_\_\_ indicate date.

(Signature with date of the authorized officer of the Bank)

.....  
Name and designation of the officer

..... Seal, name &

..... address of the Bank and address of the Branch

साभारत  
अर्थिक निवेशक  
राष्ट्रीय खेल प्राधिकरण  
एन.ए.ए.सी. बिल्डिंग, अर्थिक क्षेत्र  
एन.ए.ए.सी. बिल्डिंग, विमान हॉर्डि  
एन.ए.ए.सी. बिल्डिंग, अर्थिक क्षेत्र  
- 462044

SECTION - VII -(C)

INSPECTION & ACCEPTANCE CERTIFICATE

Bid No. 119/SAI/RDCC/Grocery Items/2019

Certified that the following store(s) has/have been received in full & good condition as per the terms & conditions of Supply Order and Contract specifications and Terms & Conditions:

- 1) Contract No. & Date \_\_\_\_\_
  - 2) Name and Address of Indenter \_\_\_\_\_
  - 3) Supply order No. and Date \_\_\_\_\_
  - 4) Supplier's Name & Address \_\_\_\_\_
  - 5) Consignee \_\_\_\_\_
  - 6) Description of the item supplied \_\_\_\_\_
  - 7) Quantity Supplied \_\_\_\_\_
  - 8) Delivery date-(As per supply order) \_\_\_\_\_
  - 9) Extended Delivery Date, if any \_\_\_\_\_
  - 10) Date of actual Receipt of goods by the Consignee \_\_\_\_\_
  - 11) Delay in supplies beyond original delivery date( sl.no 8- refers) \_\_\_\_\_
  - 12) Damages/Shortages/recoveries for late supplies etc., if any \_\_\_\_\_
  - 13) Remarks, if any \_\_\_\_\_
- (            )    (            )    (            )

Signatures of Inspection & Acceptance Committee Members

Counter signed by Head of the Centre

Date: \_\_\_\_\_

Place: \_\_\_\_\_

(Seal)

राज्यपाल  
राष्ट्रीय निवेशक  
भारतीय खेल प्राधिकरण  
राज्य दास मेहता ( मंड जी ) अध्यक्ष  
खेल परिसर, ग्राम-गौरा, विशाल खोड़ी  
पोस्ट-सुरज नगर, भोपाल ( म.प्र )  
पिन - 462044



**SECTION - VII (D)  
CHECKLIST**

S. NO.	Activity	Yes/No/NA	Page No. in the TE Document	Remarks
1.	Have you enclosed EMD of required amount for the quoted schedules?			
2.a.	Have you enclosed duly filled Tender Form as per format in Section IV (C)?			
b.	Have you enclosed power of attorney/board resolution in favor of signatory?			
3.	Are you a SSI unit/MSE/Make in India, if yes have you enclosed certificate of registration issued by Directorate of Industries/NSIC/any other documents issued by respective authority.			
4a.	In case of Technical deviations in the compliance statement, have you identified and marked the deviation?			
5.	Have you submitted prices of goods etc. in the price schedule as per Section IV (C)?			
6.	Have you kept validity of 180 day from the Techno Commercial Tender Opening date as per the TE Document?			
7.	Have you furnished Income Tax Account No. as allotted by the Income Tax Department?			
8.	Have you intimated the name and full address of your Banker (s) along with your account Number			
9.	Have you fully accepted payment terms as per TE document?			
10.	Have you fully accepted delivery period as per TE Document?			
11.	Have you submitted the certificate of incorporation?			

**कार्यालय  
उत्तरीय निवेशक**

भारतीय खल प्राधिकरण

एडि.सी. (आय. निवेशक) भा.उ. जी. (पु.उ. उत्तरीय निवेशक)  
खेल प्रकल्प, एडि.सी. (आय. निवेशक) भा.उ. जी. (पु.उ. उत्तरीय निवेशक)

12.	Have you accepted the warranty as per TE Document?				
13.	Have you accepted terms and conditions of TE document?				
14.	Have you furnished documents establishing your eligibility & qualification criteria as per the TE document?				
15.	Have you enclosed the Affidavit as per Section IV (I) of the TE Document?				

1. All pages of the Tender should be page numbered and indexed.
2. The tenderer may go through the checklist and ensure that all the documents/confirmations listed above are enclosed in the tender and no column is left blank. If any column is not applicable, it may filled up as N/A.
3. It is responsibility of tendered to go through the TE document to ensure furnishing all required documents in addition to above, if any.

कार्यालय  
 वित्तीय निवेशक  
 भारतीय खेल प्राधिकरण  
 भारतीय खेल प्राधिकरण (भारत सी) अथवा क्षेत्रीय  
 खेल परिषद, प्रान्त-गौर, किराना हॉटेल  
 1, अमृत नगर, कोयंबटूर (म.प्र.)  
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